



RICHMOND INTERNATIONAL AIRPORT TRANSPORTATION NETWORK COMPANY (TNC) GUIDELINES

INFORMATION FOR TNCs and TNC PARTNERS

PER VIRGINIA LAW, WHILE IN TNC OPERATION (APP ON):

- Transportation Network Company (TNC) Vehicles may only have a maximum seating capacity of eight people, including driver.
- TNC Partner Vehicles must display trade dress of a licensed TNC operator, in accordance with Virginia Code §46.2-2099.50(B). At present, only Uber and Lyft are licensed operators in Virginia.
- TNC Partner Vehicles must have insurance meeting the requirements of Va. Code §46.2-2099.52.
- TNC Partners must carry a valid driver's license, registration, proof of annual state safety inspection, proof of insurance coverage, and a TNC-issued credential per Va. Code §46.2-2099.48(H).
- TNC Partners may not accept street hails, solicit ride requests, or accept any ride requests not prearranged by the app.
- TNCs may not operate on airport property unless authorized by the airport owner and operator and is in compliance with the rules and regulations of that airport, per Va. Code §46.2-2099.48(L).



RICHMOND INTERNATIONAL AIRPORT (RIC) AIRPORT RULES & REGULATIONS:

- TNC Partners may operate at the Airport as pre-arranged, non-contract Public Ground Transportation Vehicles if in compliance with state law and the *Rules and Regulations* of the Capital Region Airport Commission.
- TNC Partner Vehicles may stage at the TNC Staging Lot at Airport Drive and Fox Road (formerly Economy C).
- Otherwise, TNC Partner Vehicles may not dwell or be held (i) on public parking areas, including cell phone waiting lots, or (ii) on or adjacent to access roads east of Airport Drive.
- Per Commission *Rules and Regulations*, customer pickups are limited to app-based pre-arranged bookings. TNC Partners must be prepared to show Airport Police or Ground Transportation Supervisory Personnel a physical or electronic record – such as a waybill – of a ride in progress sufficient to establish that it was pre-arranged.
- TNC Partners shall pickup pre-arranged customers only in the Pre-Arranged sections of the Commercial Lane in front of the terminal on the Arrivals (lower) level, not from the public curbside, garages, other parking or roadside areas, or special designation zones within the Commercial Lane, such as those reserved for walk-up taxis, EasyPark economy parking shuttles, and James River Transportation. Look for overhead signs identifying loading zones (**ABOVE IMAGE**).
- TNC Partners must pay a \$5 access fee via a credit or debit card at a pay station to enter the Commercial Lane for each pre-arranged customer pickup. The TNC Partner must retain and present a receipt confirming payment upon request by Airport Police or Ground Transportation Supervisory Personnel. No refunds.
- While in the Commercial Lane, TNC Partners shall remain in or by their vehicles. If a trip cancels after entry, TNC Partners must exit the Commercial Lane.
- TNC Partners may drop off customers at the Airport without accessing the Commercial Lane.

“HOW TO OPERATE AT RIC AIRPORT” RESOURCES OFFERED BY TRANSPORTATION NETWORK COMPANIES:

- Lyft Driver Help Center page: <https://help.lyft.com/hc/en-us/articles/115013077668-Virginia-airport-information-for-drivers#ric>
- RIC regulations for Uber partners: <https://www.uber.com/drive/richmond/airports/richmond-international-airport/>

DMV Motor Carrier Services: 804-249-5130 | RIC Police Department: 804-226-3080
RIC Ground Transportation: 804-226-3088/-8518/-3022, e-mail: parking@flyrichmond.com

ENFORCEMENT: Violation of Virginia law or Commission rules and regulations may result in criminal penalties that could include citations, fines, summons, or confinement in jail. In addition to any criminal penalties imposed for violation of these rules, a TNC Partner is subject to civil action for collection of any unpaid access fees.