



Capital Region Airport Commission
1 Richard E. Byrd Terminal Drive
Richmond International Airport, VA 23250-2400
Phone: 804-226.3000

James M. Holland, Chair – Chesterfield County
Charles S. Macfarlane, Vice Chair – City of Richmond
Susan P. Dibble, Secretary – Hanover County
Tyrone E. Nelson, Treasurer – Henrico County
Kevin P. Carroll – Chesterfield County
Roscoe D. Cooper, III – Henrico County
BK Fulton – City of Richmond

Wayne T. Hazzard – Hanover County
Grant J. Heston – City of Richmond
Stephanie A. Lynch – City of Richmond
Mark S. Miller, Ph.D. – Chesterfield County
Misty D. Roundtree – Henrico County
Jessica L. Schneider – Chesterfield County
Robert S. Ukrop – Henrico County

CAPITAL REGION AIRPORT COMMISSION

AGENDA

June 24, 2025

Commission Boardroom, Terminal Building

Time: 8:00 A.M.

Pages

I. CALL TO ORDER

- A. Prayer – Commissioner Charles S. Macfarlane – City of Richmond**
- B. Pledge of Allegiance**

II. CLOSED MEETING

III. OPEN MEETING AGENDA

- A. Consideration of Agenda Amendments (by request)**
- B. Commission Chair’s Comments**
 - 1. 2025-2026 Officer Election**
- C. Approval of May 27, 2025 Minutes** **1-27**
- D. President’s Report** **28-31**
 - 1. Aviation Activity Report Update**
 - 2. Other**
- E. Commission Standing Committee Reports:**
 - 1. Finance and Audit Committee**
 - a. Monthly Financial Update May 27, 2025** **32-46**
 - b. Granting of Electric Power Easement to Virginia Electric and Power Co.** **47-48**
 - 2. Planning and Construction Committee**
 - 3. Executive Committee**
 - a. CEO’s Annual Performance Review**

IV. NEXT MEETINGS

- A. Commission – the next regular meeting of the Commission will be held on Tuesday, July 29, 2025, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**
- B. Committees:**
 - 1. Finance & Audit Committee will be held on Tuesday, July 15, 2025, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**
 - 2. Planning and Construction Committee will be held on Thursday, July 17, 2025, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**

V. ADJOURNMENT