



Capital Region Airport Commission
1 Richard E. Byrd Terminal Drive
Richmond International Airport, VA 23250-2400
Phone: 804-226.3000

Charles S. Macfarlane, Chair – City of Richmond
Tyrone E. Nelson, Vice Chair – Henrico County
Kevin P. Carroll, Secretary – Chesterfield County
Susan P. Dibble, Treasurer – Hanover County
Roscoe D. Cooper, III – Henrico County
BK Fulton – City of Richmond
Wayne T. Hazzard – Hanover County

Grant J. Heston – City of Richmond
James M. Holland – Chesterfield County
Stephanie A. Lynch – City of Richmond
Mark S. Miller, Ph.D. – Chesterfield County
Misty D. Roundtree – Henrico County
Jessica L. Schneider – Chesterfield County
Robert S. Ukrop – Henrico County

CAPITAL REGION AIRPORT COMMISSION

AGENDA

July 29, 2025

Commission Boardroom, Terminal Building

Time: 8:00 A.M.

Pages

- I. CALL TO ORDER**
 - A. Prayer – Commissioner Susan Dibble – Hanover County**
 - B. Pledge of Allegiance**
- II. CLOSED MEETING**
- III. OPEN MEETING AGENDA**
 - A. Consideration of Agenda Amendments (by request)**
 - B. Commission Chair’s Comments**
 - 1. Recognition of Immediate Past Chairman Holland**
 - 2. Certificate of Achievement for Excellence in Financial Reporting**
 - 3. Committee Assignments**
 - C. Approval of June 24, 2025 Minutes** **1-7**
 - D. President’s Report**
 - 1. Presentation from Chet Parsons, CVTA Executive Director of PlanRVA**
 - 2. Aviation Activity Report Update**
 - 3. Other****8-11**
 - E. Commission Standing Committee Reports:**
 - 1. Finance and Audit Committee**
 - a. Monthly Financial Update June 30, 2025** **12-26**
 - b. Piedmont Airlines, Inc. Lease Extension** **27**
 - c. Rental Car Concession Agreement Term Extension** **28-33**
 - d. Granting of Drainage and Temporary Construction Easements to Haas PO, LLC** **34-35**
 - 2. Planning and Construction Committee**
 - a. Award of Contract for ARFF Project** **36-37**
 - b. Authorization of Issuance of Task Order to Gresham Smith for Construction Contract Administration and Building Life Cycle Assessment Services for ARFF Project** **38-39**
 - c. Award of Contract for Center Core Landscaping Project** **40-41**
 - d. Capital Project Update**



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IV. NEXT MEETINGS

- A. Commission – the next regular meeting of the Commission will be held on Tuesday, August 26, 2025, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**
- B. Committees:**
 - 1. Finance & Audit Committee will be held on Tuesday, September 16, 2025, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**
 - 2. Planning and Construction Committee will be held on Thursday, September 18, 2025, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**

V. ADJOURNMENT TO AIRPORT TOUR