

Capital Region Airport Commission 2-Day Retreat
Agenda
The Jefferson Hotel – Coolidge Room

Date	Time	Event Class	Lead
Mon., 07/21/25	8:30AM – 9AM	Continental Breakfast	
	9:00AM – 9:10AM	Open Meeting	Dr. Perry Miller
	9:05AM – 10:30AM	Strategic Plan Process	OGx
		Aviation Industry & Airport Strategy Overview	Dr. Steve Van Beek
	10:30AM – 10:45AM	Break (15 Minutes)	
	10:45AM – 11:30AM	Annual Comprehensive Improvement Plan – 5-Yr Plan	John Rutledge
		Budget – Five Year Plan	Basil Dosunmu
	12Noon – 1PM	Lunch Buffet	
	1PM – 1:30PM	Legal Concerns	W. David Harless
	1:30PM – 2PM	Speculative Building	Martin Rubinstein
	2PM – 3PM	Close – Out Time/Allow for Run Over	
Date	Time	Event Class	Lead
Fri., 07/25/25	8:30AM – 9AM	Continental Breakfast	
	9:00AM – 9:10AM	Open Meeting	Dr. Perry Miller
	9:10AM – 9:30AM	Decision Making Approach	Dr. Perry Miller
		Commission Meetings – Next 6 Months	Susan Linn
	9:30AM – 10:10AM	Fuel Farm	John Rutledge
	10:10AM – 10:25AM	Break (15 Minutes)	
	10:25AM – 11:10AM	Fixed Based Operators (FBOs)	John Rutledge
	11:10AM – 11:25AM	Air Service Development (Airline Incentive Fund)	Martin Rubinstein
	11:25AM – 11:40AM	ACI-NA Airport Service Quality (ASQ) – Customer Surveys	Martin Rubinstein
	11:35PM – 11:55PM	Great Place to Work Update	Uday Nethula
	12Noon – 12:15PM	Break (Grab a Box Lunch)	
	12:15PM – 1:00PM	Airport System (Regional Approach to Airport Management)	Dr. Steve Van Beek