



July 16, 2025

**RE: Amendment to Designate DBE and ACDBE Liaison Officer**

This letter serves as an official amendment to designate Stacy Seay as the Disadvantaged Business Enterprise (DBE) Liaison Officer and the Airport Concession Disadvantaged Business Enterprise (ACDBE) Liaison Officer for the Capital Region Airport Commission.

In this capacity, Mrs. Seay will be responsible for implementing all aspects of the DBE and ACDBE programs and ensuring the agency's compliance with all applicable federal regulations, including 49 CFR Parts 23 and 26. She will serve as the primary point of contact for all matters related to DBE and ACDBE program administration, reporting, and oversight.

Please update your records accordingly. Should you have any questions or require additional information, feel free to contact Stacy Seay directly at 804-226-8576 or [sseay@flyrichmond.com](mailto:sseay@flyrichmond.com).

Sincerely,

Perry J. Miller, Ph.D., A.A.E., I.A.P.  
President and CEO  
Capital Region Airport Commission  
1 Richard E. Byrd Terminal Drive  
Richmond International Airport, VA 23250-2400

CC:

Stacy L Seay, CPPB, VCA, AC/DBELO  
Capital Region Airport Commission  
1 Richard E. Byrd Terminal Drive  
Richmond International Airport, VA 23250-2400  
E [sseay@flyrichmond.com](mailto:sseay@flyrichmond.com)  
T 804-226-8576  
C 804-903-9563