

**MINUTES OF THE MEETING OF THE MEMBERS
OF THE CAPITAL REGION AIRPORT COMMISSION**

July 21, 2025

I. CALL TO ORDER

Vice Chairman Tyrone Nelson called Day One of the Capital Region Airport Commission's Retreat to order at 9:15 a.m. on July 21, 2025. The meeting was conducted at The Jefferson Hotel in the Coolidge Room. A quorum was present.

The following members were present: Commissioners Carroll, Cooper, Dibble, Fulton, Heston, Holland, Macfarlane, Miller, Nelson, Roundtree, Schneider, and Ukrop. Present by invitation were Dr. Perry J. Miller, President and CEO; John B. Rutledge, Chief Operating Officer; Basil O. Dosunmu, Chief Financial Officer; Uday Nethula, Chief Human Resources Officer; Martin Rubinstein, Chief Growth Officer; Susan Joy Linn, Recording Secretary; and W. David Harless, legal counsel from Christian & Barton, LLP.

The special guest was Dr. Steve Van Beek, Director of the Steer Group.

Commissioners Hazzard and Lynch were absent.

II. REMOTE PARTICIPATION

At Vice Chairman Nelson's request, Commissioner Dibble moved to approve Chair Macfarlane's remote participation. Commissioner Ukrop seconded the motion, which passed unanimously.

III. OPEN MEETING AGENDA

The following items were discussed, except for Legal Concerns, which were postponed for another Commission meeting due to time constraints.

A. Open Meeting Introduction by Dr. Perry Miller

B. Strategic Plan Process by Tori with OGx

C. Aviation Industry & Airport Strategy Overview by Dr. Steve Van Beek with Steer

D. Annual Comprehensive Improvement Plan – 5 Year Plan by John Rutledge

E. Budget – 5 Year Plan by Basil Dosunmu

F. Legal Concerns by W. David Harless with Christian & Barton LLP

G. Speculative Building by Martin Rubinstein

IV. ADJOURNMENT

The Commission adjourned the meeting at approximately 2 p.m.

Approved by the Commission:



Recording Secretary

Charles S. Macfarlane, Chairman



Date

8/26/25