



Capital Region Airport Commission  
 1 Richard E. Byrd Terminal Drive  
 Richmond International Airport, VA 23250-2400  
 Phone: 804-226.3000

Charles S. Macfarlane, Chair – City of Richmond  
 Tyrone E. Nelson, Vice Chair – Henrico County  
 Kevin P. Carroll, Secretary – Chesterfield County  
 Susan P. Dibble, Treasurer – Hanover County  
 Roscoe D. Cooper, III – Henrico County  
 BK Fulton – City of Richmond  
 Wayne T. Hazzard – Hanover County

Grant J. Heston – City of Richmond  
 LeQuan M. Hylton, Ph.D. – Chesterfield County  
 Stephanie A. Lynch – City of Richmond  
 Mark S. Miller, Ph.D. – Chesterfield County  
 Misty D. Roundtree – Henrico County  
 Jessica L. Schneider – Chesterfield County  
 Robert S. Ukrop – Henrico County

## CAPITAL REGION AIRPORT COMMISSION

### AGENDA

<b>April 28, 2026</b>	<b>Commission Boardroom, Terminal Building</b>	<b>Time: 8:00 A.M.</b>
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	<u>Pages</u>
<b>I. CALL TO ORDER</b>	
<b>A. Prayer – Commissioner Stephanie A. Lynch – City of Richmond</b>	
<b>B. Pledge of Allegiance</b>	
<b>II. CLOSED MEETING</b>	
<b>III. OPEN MEETING AGENDA</b>	
<b>A. Consideration of Agenda Amendments (by request)</b>	
<b>B. Commission Chair’s Comments</b>	
<b>1. 2026-2027 Officer Nominating Committee Assignments</b>	
<b>C. Approval of March 31, 2026 Minutes</b>	<b>1-10</b>
<b>D. President’s Report</b>	
<b>1. Aviation Activity Report Update</b>	<b>11-14</b>
<b>2. Other</b>	
<b>E. Commission Standing Committee Reports:</b>	
<b>1. Finance and Audit Committee</b>	
<b>a. Monthly Financial Update March 31, 2026</b>	<b>15-29</b>
<b>b. Spirit Airlines Operating Agreement Amendment</b>	<b>30</b>
<b>c. FBI Lease Amendment</b>	<b>31</b>
<b>2. Planning and Construction Committee</b>	
<b>IV. NEXT MEETINGS</b>	
<b>A. Commission – the next regular meeting of the Commission will be held on Tuesday, May 26, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.</b>	
<b>B. Committees:</b>	
<b>1. Executive Committee will be held on Thursday, June 18, 2026, at 9:00 a.m. following the Planning &amp; Construction Committee meeting.</b>	
<b>2. Finance &amp; Audit Committee will be held on Tuesday, May 12, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.</b>	
<b>3. Planning and Construction Committee will be held on Thursday, June 18, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.</b>	
<b>V. ADJOURNMENT</b>	