



Capital Region Airport Commission  
 1 Richard E. Byrd Terminal Drive  
 Richmond International Airport, VA 23250-2400  
 Phone: 804-226.3000

Charles S. Macfarlane, Chair – City of Richmond  
 Tyrone E. Nelson, Vice Chair – Henrico County  
 Kevin P. Carroll, Secretary – Chesterfield County  
 Susan P. Dibble, Treasurer – Hanover County  
 Roscoe D. Cooper, III – Henrico County  
 BK Fulton – City of Richmond  
 Wayne T. Hazzard – Hanover County

Grant J. Heston – City of Richmond  
 LeQuan M. Hylton, Ph.D. – Chesterfield County  
 Stephanie A. Lynch – City of Richmond  
 Mark S. Miller, Ph.D. – Chesterfield County  
 Misty D. Roundtree – Henrico County  
 Jessica L. Schneider – Chesterfield County  
 Robert S. Ukrop – Henrico County

## CAPITAL REGION AIRPORT COMMISSION

### AGENDA

<b>June 30, 2026</b>	<b>Commission Boardroom, Terminal Building</b>	<b>Time: 8:00 A.M.</b>
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	<u>Pages</u>
<b>I. CALL TO ORDER</b>	
<b>A. Prayer – Commissioner Roscoe Cooper – Henrico County</b>	
<b>B. Pledge of Allegiance</b>	
<b>II. OPEN MEETING AGENDA</b>	
<b>A. Consideration of Agenda Amendments (by request)</b>	
<b>B. Commission Chair’s Comments</b>	
1. 2026-27 Officer Nominating Committee Report	
2. 2026-27 Officer Election	
3. Charette Presentation by 3North	
<b>C. Approval of May 26, 2026 Minutes</b>	<b>1-29</b>
<b>D. President’s Report</b>	
1. Employee Recognition	
a. Kenneth Tyler – 25 Years of Service	
2. Aviation Activity Report Update	<b>30-33</b>
3. Other	
<b>E. Commission Standing Committee Reports:</b>	
1. Finance and Audit Committee	
a. Monthly Financial Update May 31, 2026	<b>34-48</b>
2. Planning and Construction Committee	
a. Award of Video Camera Infrastructure Improvements Construction Contract	<b>49-50</b>
3. Executive Committee	
a. Purchase of Aircraft Rescue Fire Fighting Vehicle	<b>51-52</b>
b. Foreign Trade Zone (FTZ) Usage Driven Application – Lego Systems, Inc.	<b>53</b>
c. Resolution Authorizing Execution of FAA Grant Funding for Design of Two Taxiway Connectors	<b>54 - 55</b>
<b>III. CLOSED MEETING</b>	
<b>IV. OPEN MEETING</b>	
<b>A. Chief Executive Officer’s Annual Review</b>	



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**June 30, 2026**

**Commission Boardroom, Terminal Building**

**Time: 8:00 A.M.**

**V. NEXT MEETINGS**

- A. Commission – the next meetings of the Commission will be on Thursday July 9, 2026, at 9 a.m. and Friday, July 10, 2026, at 9 a.m. (Commission Retreat) to be held at Hilton Richmond Hotel Spa/Short Pump – Henrico Room. (Continental Breakfast will be available at 8:30 a.m.)**
- B. Committees:**
- 1. Executive Committee will be held on Tuesday, September 29, 2026, at 9:30 a.m. following the full Commission meeting.**
  - 2. Finance & Audit Committee will be held on Tuesday, July 14, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**
  - 3. Planning and Construction Committee will be held on Thursday, August 13, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**

**VI. ADJOURNMENT**