



Capital Region Airport Commission
1 Richard E. Byrd Terminal Drive
Richmond International Airport, VA 23250-2400
Phone: 804-226.3000

Charles S. Macfarlane, Chair – City of Richmond
Tyrone E. Nelson, Vice Chair – Henrico County
Kevin P. Carroll, Secretary – Chesterfield County
Susan P. Dibble, Treasurer – Hanover County
Roscoe D. Cooper, III – Henrico County
BK Fulton – City of Richmond
Wayne T. Hazzard – Hanover County

Grant J. Heston – City of Richmond
LeQuan M. Hylton, Ph.D. – Chesterfield County
Stephanie A. Lynch – City of Richmond
Mark S. Miller, Ph.D. – Chesterfield County
Misty D. Roundtree – Henrico County
Jessica L. Schneider – Chesterfield County
Robert S. Ukrop – Henrico County

CAPITAL REGION AIRPORT COMMISSION

AGENDA

July 28, 2026	Commission Boardroom, Terminal Building	Time: 8:00 A.M.
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	<u>Pages</u>
I. CALL TO ORDER	
A. Prayer – Commissioner LeQuan M. Hylton, Ph.D. – Chesterfield County	
B. Pledge of Allegiance	
II. REMOTE PARTICIPATION	
III. CLOSED MEETING	
IV. OPEN MEETING AGENDA	
A. Consideration of Agenda Amendments (by request)	
B. Commission Chair’s Comments	
1. Committee Assignments	
C. Approval of Commission Retreat Minutes July 9, 2026, & July 10, 2026.	1-2 3-4
D. President’s Report	
1. Aviation Activity Report Update	5-8
2. Other	
E. Commission Standing Committee Reports:	
1. Finance and Audit Committee	
a. Monthly Financial Update June 30, 2026	9-23
b. UNIFI Aviation LLC, Hangar and Parking Lease	24-26
c. Jetstart Aviation VA, LLC Cargo Building Lease	27-30
d. Foreign-Trade Zone (“FTZ”) Usage Driven Application – Lineage Logistics (Sandston Site)	31-32
e. Foreign-Trade Zone (“FTZ”) Usage Driven Application – Total Packaging Services	33
2. Planning and Construction Committee	



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July 28, 2026

Commission Boardroom, Terminal Building

Time: 8:00 A.M.

V. NEXT MEETINGS

- A. Commission – the next regular meeting if the Commission will be held on Tuesday, August 25, 2026, at 8 a.m. in the Commission Boardroom, Terminal Building.**
- B. Committees:**
 - 1. Executive Committee will be held on Tuesday, September 29, 2026, at 9:30 a.m. following the full Commission meeting.**
 - 2. Finance & Audit Committee will be held on Tuesday, September 15, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**
 - 3. Planning and Construction Committee will be held on Tuesday, August 11, 2026, at 8:00 a.m. in the Commission Boardroom, Terminal Building.**

VI. ADJOURNMENT