

Capital Region Airport Commission 2-Day Retreat

Hilton Richmond Hotel & Spa/Short Pump – Henrico Room

Agenda

Date	Time	Event Class	Lead	
Thu., 07/09/26	8:30AM	Continental Breakfast		
	9:00 – 9:15AM	Welcome (Open Meeting, Approve Minutes)	Chair Macfarlane	
	9:15 – 10:00AM	Overview	Dr. Perry Miller	
	10:00 – 10:15AM	Break (15 Minutes)		
	Airport Performance: Air Service, Customer Experience, FBO Operations, & Employee Engagement			
	10:15 – 10:45AM	Air Service Development	Martin Rubinstein	
	10:45 – 11:45AM	FBO Facilities	John Rutledge/Martin Rubinstein	
	11:45 – 12:00PM	Employee Satisfaction	Uday Nethula	
	12:00 – 12:45PM	Lunch Buffet (45 Minutes)		
	12:45 – 13:15PM	Customer Satisfaction Target Areas	Martin Rubinstein	
	Projects Prioritization & Funding the Future			
	13:15 – 13:45PM	Prioritization of Capital Projects	John Rutledge	
	13:45 – 14:15PM	Sustainable Funding Strategies	Basil Dosunmu	
	14:15 – 15:00PM	Close – Out Time/Allow for Run Over (Adjourn Meeting)	Dr. Perry Miller	
Fri., 07/10/26	8:30AM	Continental Breakfast		
	Integrated Master Planning, Branding, & Sustainable Energy Strategy			
	9:00 – 10:00AM	Growth and Modernization Considerations	John Rutledge (Guests)	
	10:00 – 10:30AM	Land Use Development	Martin Rubinstein	
	10:30 – 10:45AM	Break (15 Minutes)		
	Airport Management Trends, Fuel Operations, Regional Systems, & ACDBE			
	10:45 – 11:30AM	Trends in Airport Management	Dr. Steve Van Beek	
	11:30 – 12:00PM	Fueling Operations	Dr. Steve Van Beek	
	12PM – 12:15PM	Working Grab & Go Lunch (15 Minutes)		
	12:15 – 12:45PM	Legal Concerns (Closed Meeting)	W. David Harless, Esq.	
	12:45 – 13:00PM	Retreat Wrap-Up (Open & Adjourn Meeting)	Dr. Perry Miller	